



Mission: *To protect, promote & improve the health of all people in Florida through integrated state, county, and community efforts.*

2016 – 2018 School Health Services Plan

for

Pinellas County

Due by September 15, 2016

E-mail Plan as an Attachment to:

HSF.SH_Feedback@flhealth.gov

Contact Person

Please indicate a contact person who was involved in the preparation of this plan and can answer questions if they arise.

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SUMMARY - SCHOOL HEALTH SERVICES PLAN 2016 - 2018

Statutory Authority: Section 381.0056, F.S. requires each local Department of Health to develop, jointly with the school district and school health advisory committee, a School Health Services Plan (referred herein as the “Plan”) that outlines the provisions and responsibilities to provide mandated health services in all public schools. Chapter 64F-6.002, Florida Administrative Code (F.A.C.) requires the plan to be completed biennially.

The Plan format is arranged in 3 parts relating to the services provided and funding streams, as follows:

- **Part I: Basic School Health Services - All Public Schools** – this section contains each of the Florida statutes (Department of Health (DOH) and Department of Education (DOE) that relate to the mandated basic health services for students in all public schools.
- **Part II: Comprehensive School Health Services** – 46 counties receive state funding for comprehensive programs that provide enhanced services to high risk children. These services are in addition to the services identified in Part I.
- **Part III: Health Services for Full Service Schools (FSS)** – all counties receive funding for FSS serving high-risk students with limited access to services. These services are in addition to the basic services identified in Part I.

The Plan contains 4 columns, as follows:

- **Column 1 – Statutory Requirements.** This column is in order by statute and establishes the primary requirements and mandates.
- **Column 2 – Program Standards.** This column provides the standards that are related to the statutory requirements. Where rules are not available, standards are based on other guidelines (such as the Florida School Health Administrative Guidelines (May 2012), current School Health Services Plan, or standards of practice).
- **Column 3 – Local Agency(s) Responsible.** The local agencies (local Department of Health, Local Educational Agency (LEA), and School Health Advisory Committee (SHAC)) determine the responsibilities for providing the services described in each statutory requirement and program standard when the Plan is developed. These responsibilities will depend upon the county service/staffing model, funding sources, community partners, and collaboration.
- **Column 4 – Local Implementation Strategy & Activities.** The local agencies will provide implementation strategy and activities to meet each statutory requirement and program standard identified.

GENERAL INSTRUCTIONS

- Do not work in this file until you have opened and saved it to your network drive or a flash/travel drive. When saving for the first time, use the "Save As" function and add your county's name to the beginning of the file name so your plan will not be confused with that of another county.
- If you need clarification on the programmatic items in the plan, please email the School Health mailbox at: hsf.sh_feedback@flhealth.gov

REFERENCES

Florida School Health Laws and Rules: http://www.floridahealth.gov/programs-and-services/childrens-health/school-health/_documents/statutory-rules-schoolhealth-2015-2016.pdf

Center for Disease Control and Prevention Coordinated School Health Model: <http://www.cdc.gov/HealthyYouth/CSHP/>

Florida School Health Administrative Guidelines (2012): http://www.floridahealth.gov/healthy-people-and-families/childrens-health/school-health/_documents/adminstrative-guidelines.pdf

Guidelines for the Care and Delegation of Care for Students with Asthma in Florida Schools (2013): http://www.floridahealth.gov/programs-and-services/childrens-health/school-health/_documents/asthma-guidelines-2013.pdf

Guidelines for the Care and Delegation of Care for Students with Diabetes in Florida Schools (2015): http://www.floridahealth.gov/programs-and-services/childrens-health/school-health/_documents/diabetes-guidelines-for-the-care-delegation-of-care-for-students-with-diabetes-in-florida-schools.pdf

The Role of the Professional School Nurse in the Delegation of Care in Florida Schools: http://www.floridahealth.gov/programs-and-services/childrens-health/school-health/_documents/role-of-rn-in-delegation-of-care-in-florida-schools.pdf

Emergency Guidelines for Schools (Florida Edition, 2010): http://www.floridahealth.gov/provider-and-partner-resources/emsc-program/_documents/egs2011fl-edtion.pdf

Promoting Health and Academic Success Through Collaboration and Partnership: A Guide for Florida's School Health Advisory Committees: http://www.floridahealth.gov/programs-and-services/childrens-health/school-health/_documents/fl-shac-manual-2013.pdf

State Requirements for Educational Facilities (2014): <http://www.fldoe.org/core/fileparse.php/7738/urlt/srefrule14.pdf>

School Health Program Coding Manual: http://www.floridahealth.gov/programs-and-services/childrens-health/school-health/_documents/school_health_coding_manual_2016-17.pdf

2016 - 2018 School Health Services Plan Signature Page

My signature below indicates that I have reviewed and approved the 2016 - 2018 School Health Services Plan and it's local implementation strategies, activities, and designations of local agency responsibility as herein described:

Position	Name and Signature	Date
Local Department of Health Administrator / Director	Ulyee Choe, DO	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
Local Department of Health Nursing Director	Elizabeth Smith, RN, MSN	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
Local Department of Health School Health Coordinator	Deborah Shaffer	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School Board Chair Person	Peggy O'Shea	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School District Superintendent	Michael A. Grego, Ed.D.	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School District School Health Coordinator	Sara O'Toole, RN	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School Health Advisory Committee Chairperson	Sara O'Toole, RN	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>
School Health Services Public / Private Partner	N/A	
	<i>Printed Name</i>	
	<i>Signature</i>	<i>Date</i>

Approved As To Form:


 School Board Attorneys Office

Part	Statutory Requirements <i>(Legislative mandates that establish School Health Program requirements)</i>	Program Standards <i>(Standards and Administrative Code that support statutory requirements, are identified)</i>	Local Agency(s) Responsible <i>(Identify the local agency(s) responsible for each requirement)</i>	Local Implementation Strategy & Activities <i>(Provide the local strategies and activities to accomplish the plan requirement/standard identified on each line)</i>
PART I: PREVENTIVE HEALTH SERVICES FOR ALL PUBLIC SCHOOLS				
i.	1. s. 381.0056, F.S. School Health Services Program.	a. Each local Department of Health uses the annual schedule C funding allocation (General Appropriations Act) to provide school health services pursuant to the School Health Services Act (s. 381.0056(1), F.S.) and the requirements of the Schedule C Scope of Work.	DOH-Pinellas Pinellas County Schools (PCS)	DOH-Pinellas will provide Full School Health Services to 14 schools, Comprehensive School Health Services to 6 schools and assists all Charter Schools in providing Basic School Health Services. DOH Pinellas will contract with and provide funding from Schedule C to PCS for designated Full School Health Service schools and designated Basic School Health Service schools.
i.	2. s. 381.0056(3), F.S. The Department of Health (DOH), in cooperation with the Department of Education (DOE), shall supervise the administration of the school health services program and perform periodic program reviews.	a. The local Department of Health and local education agency (LEA) each designate one person to be responsible for the coordination of planning, development, implementation and evaluation of the local school health program. Those two individuals should collaborate throughout the school year to assure program compliance and to plan and assess the delivery of program services. (Ch. 64F-6.002(2)(i), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	DOH Pinellas and PCS have a designated School Health Coordinator who collaborate regularly throughout the year to assure program compliance, planning and assessment of program services.
		b. The local school health services plan shall describe employing or contracting for all health-related staff and the supervision of all school health services personnel regardless of funding source. (Ch. 64F-6.002(2)(j), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	DOH-Pinellas Administration staff consists of a Program Manager, a Program Coordinator and a clerical support position. DOH Pinellas will contract with PCS to provide Full Service School Health Staff and Basic School Health Staff consisting of RN's, LPN's, CNA's. PCS Administrative staff will consist of a supervisor, 2 coordinators and clerical support.

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		c. Protocols for supervision of school health services personnel shall be described in the local school health services plan to assure that such services are provided in accordance with statutory and regulatory requirements and professional standards. (Ch. 64F-6.002(2)(j)(1), F.A.C.), and consistent with the Nurse Practice Act (Ch.464, F.S.) and the Technical Assistance Guidelines - The Role of the Professional School Nurse in the Delegation of Care in Florida Schools (Rev. 2010).	DOH-Pinellas Pinellas County Schools (PCS)	DOH Pinellas and PCS will have RNs who will directly supervise district schools with LPNs and UAPs.
		d. Decisions regarding medical protocols or standing orders in the delivery of school health services are the responsibility of the local Department of Health medical director in conjunction with district school boards, local school health advisory committees, the school district medical consultant, or the student's private physician. (Ch. 64F-6.002(2)(j)(2), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	PCS works with DOH-Pinellas Medical Director who reviews and approves School Health Manuals, medical protocols, standing orders and guidelines.
I.	3. s. 381.0056(4)(a), F.S. Each local Department of Health shall develop, jointly with the district school board (a.k.a. local educational agency or LEA) and the local school health advisory committee (SHAC), a school health services plan.	a. Each local school health services plan shall be completed biennially and approved and signed by at a minimum the superintendent of schools, school board chairperson, local Department of Health medical director or administrator.	DOH-Pinellas Pinellas County Schools (PCS) School Health Advisory Committee (SHAC)	The school health services plan is developed biennially and reviewed yearly by PCS, DOH Pinellas and SHAC. It will be signed and retained in DOH Pinellas Director's office, in PCS Superintendent's office and sent to Tallahassee to the School Health Program Office.

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		b. The local school health services plan shall be reviewed each year for the purpose of updating the plan. Amendments shall be signed by the school district superintendent and the local Department of Health medical director or administrator. (Ch. 64F-6.002(3)(a), F.A.C.).	DOH-Pinellas Pinellas County Schools (PCS) School Health Advisory Committee (SHAC)	The school health services plan is reviewed yearly by PCS, DOH Pinellas and SHAC. Amendments will be signed and retained in DOH-Pinellas Director's office, in PCS Superintendent's office and sent to Tallahassee to the School Health Program Office.
		c. Establish procedures for health services reporting in Health Management System (HMS) and the annual report, to include services provided by all partners. (Ch. 64F-6.002(2)(g), F.A.C.).	DOH-Pinellas Pinellas County Schools (PCS)	Procedures for health services reporting in HMS have been established. DOH Pinellas and PCS staff are provided refresher trainings at the beginning of each school year and receive updates as necessary.
		d. As per s. 381.0056(4)(a)(18)(b), F.S., each School Health Advisory Committee (SHAC) should include members representing the eight components of the Centers for Disease Control and Prevention's Coordinated School Health (CSH) model. The SHAC is encouraged to address the eight CSH components in the school district's wellness policy pursuant to s. 1003.453, F.S.	DOH-Pinellas Pinellas County Schools (PCS) School Health Advisory Committee (SHAC)	Pinellas County SHAC meets quarterly and consists of members from both PCS and DOH-Pinellas, as well as Pinellas County Schools students, and members of community agencies. Pinellas County SHAC has recently adopted the Whole School, Whole Community, Whole Child model (WSCC) which expands upon the Coordinated School Health model. There is representation of all 10 components of the WSCC Model.
I.	4. s. 381.0056(4)(a)(1), F.S. Health appraisal	a. Determine the health status of students.	DOH-Pinellas Pinellas County Schools (PCS)	Health appraisal procedures have been established. Staff are trained on implementation and appraisals are completed annually.
I.	5. s. 381.0056(4)(a)(2), F.S. Records review	a. Perform initial school entry review of student health records, to include school entry physical, immunization status (DH 680), cumulative health record, emergency information, etc. (Ch. 64F-6.005(1), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS Board policy requires that each student has an updated cumulative health record annually. The record contains the School Entry Health Examination form, the DH 680, cumulative health record, emergency information, and screening results. Records are reviewed at school entry and periodically as needed.

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		b. Perform annual review of each student's emergency information and medical status. An emergency information card for each student shall be updated each year. (CH. 64F-6.004(1)(a), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS Student Health services procedure requires each student's emergency information and medical status be reviewed at the beginning of each school year. The emergency information card is updated each year.
I.	6. s. 381.0056(4)(a)(3), F.S. Nurse assessment	a. Perform school entry and periodic assessment of student's health needs. (Ch. 64F-6.001(6), F.A.C.).	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS Student Health services procedure requires that a health needs awareness list be completed for each student to identify those with a chronic or an acute health condition.
		b. For day-to-day and emergency care of students with chronic or acute health conditions at school, the registered nurse (RN) develops an individualized healthcare plan (IHP).	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS Student Health services procedure requires that each student with chronic or an acute health condition have an IHCP developed by the RN with input from parents.
		c. The RN utilizes the IHP to develop an emergency action plan (EAP) and/or an Emergency Care Plan (ECP) for use by unlicensed assistive personnel and school staff.	DOH-Pinellas Pinellas County Schools (PCS)	School Nurses will review IHCP to determine medical need for an EAP and assure implementation of the plan.
I.	7. s. 381.0056(4)(a)(4), F.S. Nutrition assessment	a. Identify students with nutrition related problems (Florida School Health Administrative Guidelines. May 2012, Ch. 11).	DOH-Pinellas Pinellas County Schools (PCS)	The food service department will provide food substitutions / special diets for students as needed for a medical condition and as per USDA guidelines. This condition must be identified with documentation from a recognized medical authority including diet requirements. The programs' regulations allow substitutions on a case-by-case basis and there will not be an additional charge to the child for the substituted food. For students with a nutrition related problem that may not require medical intervention the food service department has available a listing of all food items offered, the nutrition facts label, and the ingredients to assist parents in helping their child with appropriate food choices. There are comprehensive guidelines for schools to follow to ensure the safety of students with severe food allergies.

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I.	8. s. 381.0056(4)(a)(5), F.S. Preventive dental program	a. Recommended services include: Minimally - age appropriate oral health education to all grades and referral system.	DOH-Pinellas Pinellas County Schools (PCS)	The Pinellas County Dental Association annually conducts the "Give Kids a Smile" program. DOH-Pinellas provides an annual back to school dental clinic countywide. Preventive dental education is available to all Pinellas County schools.
		b. Mid-range - oral health screenings, fluoride varnish or rinse program (both recommended for either 2nd or 3rd grades).	DOH-Pinellas Pinellas County Schools (PCS)	PCS in partnership with St. Petersburg College Dental Program volunteers conduct oral health screenings and fluoride in the elementary schools in the Pinellas Park area. Additionally DOH-Pinellas partners with JWB to provide screening, fluoride and sealants to students at Title I Elementary Schools.
		c. Best practice - school-based or school-linked dental sealant program and primary dental services as available. Recommend a licensed dental professional liaison from the local Department of Health or community partner to provide screenings, preventive oral health services and referrals.	DOH-Pinellas Pinellas County Schools (PCS)	PCS receives an updated list of dentists including those from DOH-Pinellas who provide services to Medicaid eligible students and dentists who provide low-cost or free services. Lists are provided to school nurses. PCSB in partnership with St. Petersburg College Dental Program volunteers conduct a dental sealant program in the elementary schools in the Pinellas Park area. DOH-Pinellas Dental Program in partnership with the Juvenile Welfare Board conducts a sealant program within Title I Elementary school.

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I.	9. s. 381.0056(4)(a)(6-9), F.S. Provisions for screenings	a. Provide screenings and a list of all providers. Screenings: (1) Vision screening shall be provided, at a minimum, to students in grades kindergarten, 1, 3 and 6 and students entering Florida schools for the first time in grades kindergarten through 5. (2) Hearing screening shall be provided, at a minimum, to students in grades kindergarten, 1 and 6; to students entering Florida schools for the first time in grades kindergarten through 5; and optionally to students in grade 3. (3) Growth and development screening shall be provided, at a minimum, to students in grades 1, 3 and 6 and optionally to students in grade 9. (4) Scoliosis screening shall be provided, at a minimum, to students in grade 6. (Ch.64F-6.003(1-4), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	PCS has a vision and hearing team which conducts screenings in all elementary and middle schools for grade appropriate students. All grades are eligible to be screened by referral. Scoliosis screenings are performed by school nurses in middle school for grade appropriate students. All grades are eligible to be screened by referral. BMI's are conducted in gr. 1, 3, and 6 by PE teachers or school nurses. All grades are eligible to be screened by referral.
		b. Assist in locating referral sources for additional evaluation and/or treatment for students with abnormal screening results. Referral sources may include, but are not limited to, state contracted vision service providers (provided the student meets eligibility requirements), other service providers and local resources. (1) Provide a list of all referral providers.	DOH-Pinellas Pinellas County Schools (PCS)	Students that are identified as requiring follow-up care after vision screening are referred form follow-up to resources listed below, or receive services through other providers for exams and glasses. School nurses are provided with names of students requiring further hearing evaluations. Students are rescreened by speech and hearing staff and if necessary referred for follow up. Students needing follow up for scoliosis and growth and development are referred to their medical provider. (1) List of Providers: Vision-Glazer Family Foundation, Vision Quest, Heiken, Lions Club, Medicaid providers as listed in ACHA website; Hearing-PCS Audiology Department, Medicaid providers; Scoliosis-Medicaid and private providers; Growth and Development-Medicaid and private providers. In Pinellas County some additional community resources include: www.FindtheFunNow.com

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				For Physical Activity- Fitness classes at local YMCA's and community recreation centers throughout Pinellas County For Nutrition Education- Johns Hopkins All Children's Hospital's Fit 4 All Kids (fit4allkids.org) - Johns Hopkins All Children's Hospital's Community Education office (727) 767-6923; Pinellas County Extension [Largo] (727) 582-2104 Harbordale YMCA [St. Petersburg] (727) 821-9348.
		c. Establish a system to document and track screening results and referrals.	DOH-Pinellas Pinellas County Schools (PCS)	PCS staff submit weekly to DOH Pinellas School Health Program the type of screening completed, number of those screenings completed and the school the screenings were conducted. DOH Pinellas staff enter the data in HMS weekly. School nurses track all referrals and are held accountable for follow-up at the administrative level.
		d. Ensure all screening services are coded into HMS to include initial screenings, re-screenings, abnormal results/referrals, outcomes, and incomplete referrals after three attempts.	DOH-Pinellas Pinellas County Schools (PCS)	Periodic reviews of HMS data are conducted to ensure that all screening services are entered. Screening services include initial screenings, rescreening, abnormal results/referrals, outcomes, and incomplete referrals after three attempts.
I.	10. s. 381.0056(4)(a)(10), F.S. Health counseling	a. Provide health counseling as appropriate.	DOH-Pinellas Pinellas County Schools (PCS)	Appropriate students receive health counseling as requested or appropriate following student health clinic visit, health screening, or school staff referral.
		b. Document health counseling in the student health record.	DOH-Pinellas Pinellas County Schools (PCS)	Clinic visits are documented in the student health record or clinic card by school nurse or staff.
I.	11. s. 381.0056(4)(a)(11), F.S. Referral and follow-up of suspected and confirmed health problems	a. Provide referral and follow-up of abnormal health screenings, emergency health issues, and acute or chronic health problems.	DOH-Pinellas Pinellas County Schools (PCS)	All appropriate health issues and concerns will be followed up as indicated and appropriate.
		b. Coordinate and link to community health resources.	DOH-Pinellas Pinellas County Schools (PCS)	School health staff will make appropriate referrals to community resources. Listing of resources are updated annually and as needed.
		c. Require child abuse reporting. (s. 1006.061, F.S.)	DOH-Pinellas Pinellas County Schools (PCS)	All employees are mandated to report abuse. Staff is trained annually.

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		d. Provide referral to services to sexually exploited children including: counseling, healthcare, substance abuse treatment, educational opportunities, and a safe environment secure from traffickers (Ch. 39.001 (4) (a-d), F.S.) and report as child abuse (s.1006.061, F.S.).	DOH-Pinellas Pinellas County Schools (PCS)	All appropriate health issues and concerns will be followed up as indicated and appropriate.
I.	12. s. 381.0056(4)(a)(12), F.S. Meeting emergency health needs in each school	a. Ensure written health emergency policies and protocols are maintained and include minimum provisions. (Ch. 64F-6.004(1), F.A.C.). List protocols used (i.e. Emergency Guidelines for Schools 2011 Florida Edition).	DOH-Pinellas Pinellas County Schools (PCS)	Health related emergency policies and procedures are contained in the School Health Services Manual and in Emergency Guidelines for Schools located at each school. The Emergency/Crisis Plans are the responsibility of each principal.
		b. Ensure health room staff and two additional staff in each school are currently certified in cardiopulmonary resuscitation (CPR) and first aid and a list is posted in key locations. (Ch. 64F-6.004(2&3), F.A.C.). Include on the list location and phone numbers of these staff members.	DOH-Pinellas Pinellas County Schools (PCS)	PCS School Health Services procedure requires all health room/area staff to be First Aid and CPR certified and at least 2 other staff in each school to have the same certification. The Principal is responsible to identify school staff. The School Nurse posts the list in the clinic, the front office and key locations throughout the school.
		c. Assist in the planning and training of staff responsible for emergency situations. (Ch. 64F-6.004(4), F.A.C.)	PCS Board PCS Student Health Services Managing Officer, School Principals, DOH-Pinellas Director of Public Health Preparedness	There is an agreement between the DOH-Pinellas and the PCS concerning the staffing of emergency shelters. Trainings are conducted for staff by the PCS or DOH-Pinellas regarding individual student emergency health needs.
		d. The school nurse shall monitor adequacy and expiration of first aid supplies, emergency equipment and facilities. (Ch. 64F-6.004(5), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	School nurses review and monitor equipment and supplies for expiration dates throughout the school year, and ensure that adequate supplies are available. Review and monitoring of AEDs is the responsibility of PCS Risk Management and the AED Coordinator at each school site.

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		e. The school principal (or designee) shall assure first aid supplies, emergency equipment, and facilities are maintained. (Ch. 64F-6.004(6), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	First Aid supplies are located in the school clinics/areas provided through individual school budget. Every school is provided a portable first aid kit.
		f. All injuries and episodes of sudden illness referred for emergency health treatment shall be documented and reported immediately to the principal or the person designated by the principal or the acting principal. (Ch. 64F-6.004(7), F.A.C.)	PCS School Principals PCS Risk Management	Accidents/injuries are reported to the Principal and tracked electronically by PCS Risk Management as part of each School Safety Plan.
		g. It is the responsibility of each school that is a member of the Florida High School Athletic Association to: 1) have an operational automatic external defibrillator (AED), 2) ensure employees expected to use the AED obtain appropriate training, and 3) and register the AEDs with the county emergency medical services director. (s. 1006.165, F.S.)	PCS Risk Management PCS Athletics Department	All PCS schools are currently members of FHSAA, have an AED on premises and staff have received training on how to use the AED.
I.	13. s. 381.0056(4)(a)(13), F.S. Assist in health education curriculum	a. Collaborate with schools, health staff and others in health education curriculum development.	DOH-Pinellas Pinellas County Schools (PCS)	School nurses collaborate with classroom teachers to develop health education curriculum. Review of curriculum is conducted annually.
I.	14. s. 381.0056(4)(a)(14), F.S. Refer student to appropriate health treatment	a. Use community or other available referral resources.	DOH-Pinellas Pinellas County Schools (PCS) School Health Advisory Committee (SHAC)	School health will make appropriate referrals to school based health clinic and community based health resources for treatment.
		b. Assist in locating referral sources for Medicaid eligible or underinsured students (community health and social service providers).	DOH-Pinellas Pinellas County Schools (PCS)	School health staff will assist students and families to access available community resources for health needs as appropriate. Referrals are made to KidCare when appropriate.

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I.	15. s. 381.0056(4)(a)(15), F.S. Consult with parents or guardian regarding student's health issues	a. Provide consultation with parents, students, staff and physicians regarding student health issues. (Ch. 64F-6.001(1), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	School nurses consult with parents on health issues as necessary or requested and make appropriate referrals to community resources for health treatment.
I.	16. s. 381.0056(4)(a)(16), F.S. Maintain health-related student records	a. Maintain a cumulative health record for each student that includes required information. (Ch. 64F-6.005(1), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS policy in place to ensure that Cumulative Health Record and computerized data are updated at the beginning of each school year, and as needed thereafter.
		b. Maintain student health records per s. 1002.22, F.S. (Ch. 64F-6.005(2), F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS policy in place to ensure that student health record and computerized data are maintained and stored as required by law.
I.	17. s. 381.0056(4)(a)(17), F.S. Provision of health information for Exceptional Student Education (ESE) program placement	a. Provide relevant health information for ESE staffing and planning according Ch. 6A-6.0331 and 64F-6.006, F.A.C.	Pinellas County Schools (PCS)	ESE and the School Health staff meet regularly to discuss relevant issues. School Health Services provides necessary support/ services for ESE students as required. School Health staff attend any meeting for medically complex students.
I.	18. s. 381.0056(5)(a)(18), F.S.	a. Notification to the local nonpublic schools of the school health services program and the opportunity for representatives of the local nonpublic schools to participate in the development of the cooperative health services plan.	Pinellas County Schools (PCS)	Each year nonpublic schools receive notification of the school health services program and the opportunity for representatives to participate in the development of the cooperative health services plan. Consultations for nonpublic schools by DOH-Pinellas and PCS Health Services are available on an as needed basis.
		b. A nonpublic school may request to participate in the school health services program provided they meet requirements pursuant to s. 381-0056(5)(a)-(g), F.S.	Pinellas County Schools (PCS)	Any nonpublic school that meets meet requirements per s. 381-0056(5)(a)-(g), F.S. and requests to participate in the school health services program will receive consultation and guidance from DOH Pinellas and PCS School Health Services Programs.

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i.	19. s. 381.0056(6)(a), F.S. The district school board shall include health services and health education as part of the comprehensive plan for the school district.	a. School-based health services are provided to public school children in grades pre-kindergarten through twelve. Health services are provided to public charter schools, based upon the charter, local contracts, and agreements. Counties offer school health services to private schools, based upon their participation in the School Health Services Plan, and the availability of staff and local resources. (Florida School Health Administrative Guidelines. May 2012, Section I-2).	Pinellas County Schools (PCS)	The supervisors of the ten components of the WSCC Model as well as DOH representatives are active members of SHAC, and collaborate on health education issues. All public schools in Pinellas County receive health service support through the district or DOH-Pinellas staff.
		b. Describe how CHD staff will assist school personnel in health education curriculum development. Since the CHD staff includes health professionals with expertise in many disciplines, they should be considered a primary resource for topics related to student health and wellness. County health department staff may serve as content and curriculum experts in their particular specialty (i.e. dental health, nutrition, hygiene and communicable disease prevention, injury prevention, human growth and development, sexually transmitted diseases, and other health topics relevant to school-age children and adolescents). (Florida School Health Administrative Guidelines. May 2012, Section III, Ch.15-1).	DOH-Pinellas	DOH Pinellas staff are available for consultation in the development of health education curriculum. PCS staff are provided the appropriate DOH Pinellas staff contact information.
i.	20. s. 381.0056(6)(b), F.S. The district school board shall provide in service health training for school personnel.	a. Please list providers of in service health training for school personnel.	DOH-Pinellas Pinellas County Schools (PCS)	Provide Health training is provided by: PCS School Health staff, DOH-Pinellas Staff, Johns Hopkins All Children's staff and Gulfcoast North Area Health Education staff.

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i.	21. s. 381.0056(6)(c), F.S. The district school board shall make available adequate physical facilities for health services.	a. Health room facilities in each school will meet DOE requirements. (State Requirements for Educational facilities, December 2012 and/or State Requirements for Existing Educational Facilities 2012).	DOH-Pinellas Pinellas County Schools (PCS)	Space dedicated to School Health services in each school is evaluated on an annual basis to ensure requirement of SREF are met.
i.	22. s. 381.0056(6)(d), F.S. The district school board shall, at the beginning of each school year, provide parents with information concerning ways that they can help their children to be physically active and eat healthful foods.	a. List programs and/or resources to be used.	Pinellas County Schools (PCS)	The school district's food service department strives to offer balanced, nutritious meals and promote healthy eating habits. Parents are provided information regarding the school-wide wellness policy and the food guidelines through the school district-web site. Monthly menus are posted on the web site. Additionally, parents can help their child to plan meals in the Nutri-Slice website or app while also viewing the nutritional content of the meal. A Fitness Gram is provided to parents of students participating in physical education to inform them of their child's level of physical fitness.
i.	23. s. 381.0056(6)(e), F.S. The district school board shall inform parents or guardians in writing at the beginning of each school year of the health services provided.	a. Provide the opportunity for parents or guardians to request an exemption in writing.	Pinellas County Schools (PCS)	Each year parents/guardians are provided a copy of the Parent Guide and School Health Services brochure which includes information about health services available to students. Parents/guardians written exemptions from services are given to the school nurses for follow-up if needed, and then placed in the CUM record. Information is also available on the district's website.
		b. Obtain parent permission in writing prior to invasive screening.	Pinellas County Schools (PCS)	Only non-invasive screenings will be performed on students without expressed written permission from the parent.
i.	24. s. 1003.22(1), F.S. Each district school board shall require that each child who is entitled to admittance to kindergarten, or is entitled to any other initial entrance into a public school in this state, present a certification of a school-entry health examination performed within 1 year prior to enrollment in school.	a. The school health plan shall include initial school entry health examination policy. (Ch. 64F-6.002(2)(f), F.A.C.) Note: Reference policy to Ch. 6A-6.024, F.A.C.	DOH-Pinellas Pinellas County Schools (PCS)	Current PCS Board policy requires that during school registration students must present a school health physical by an approved licensed health care provider within 1 year prior to enrollment in school.

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i.	25. s. 1003.22(4), F.S. Each district school board shall establish and enforce as policy that, prior to admittance to or attendance in a public school, grades kindergarten through 12, or any other initial entrance into a Florida public school, each child present or have on file with the school a certification of immunization for the prevention of those communicable diseases for which immunization is required by the Department of Health.	a. The school health plan shall include immunization policies in each school that comply with Ch. 64D-3.046, F.A.C. (Ch. 64F-6.002(2)(e), F.A.C.). Each public school, including public kindergarten, and each private school, including private kindergarten, shall be required to provide to the local Department of Health director or administrator annual reports of compliance with the provisions of this section per s. 1003.22 (8) F.S.	DOH-Pinellas Pinellas County Schools (PCS)	PCS Board Policy requires that during school registration, students must present a valid Florida Certificate of Immunization (DH680), or valid exemption to gain admittance into school. Student records are monitored for compliance.
i.	26. s. 1003.22(9), F.S. The presence of any of the communicable diseases for which immunization is required by the Department of Health in a Florida public or private school shall permit the county health department director or administrator or the State Health Officer to declare a communicable disease emergency.	a. The school health plan shall include communicable disease policies. (Ch. 64F-6.002(2)(d), F.A.C.) Note: Policies need to provide for interagency coordination during suspected or confirmed disease outbreaks in schools.	DOH-Pinellas Pinellas County Schools (PCS)	School health data and statistics from communicable diseases are reported, monitored and analyzed. Any outbreaks of communicable disease are reported to the DOH-Pinellas epidemiology nurse in a timely manner, and appropriate actions are jointly implemented.
i.	27. s. 1006.062(1)(a), F.S. Each district school board shall include in its approved school health services plan a procedure to provide training, by a licensed registered nurse, a practical nurse, a physician or a physician assistant (pursuant to chapter 458 or 459), to the school personnel designated by the school principal to assist students in the administration of prescribed medication.	a. Include provisions in the procedure for general and student-specific administration of medication training.	DOH-Pinellas Pinellas County Schools (PCS)	Health training related to medication administration for designated and appropriate school personnel is provided annually by a Registered Nurse, and training related to student specific health issues is provided annually as indicated.

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I.	28. s. 1006.062(1)(b), F.S. Each district school board shall adopt policies and procedures governing the administration of prescription medication by district school board personnel.	a. The school district medication policy will be reviewed annually and updated as necessary to ensure student safety.	DOH-Pinellas Pinellas County Schools (PCS)	Current PCSB policy and procedures related to administration of medications is in place and reviewed annually.
		b. The school district medication policy will address the use of designated school staff for medication administration and be consistent with delegation practices per Ch. 64B9-14, F.A.C.	DOH-Pinellas Pinellas County Schools (PCS)	School nurses instruct designated school personnel annually and on an as needed basis in appropriate administration of medications to students. RNs conduct periodic monitoring and re-training as needed.
	29.s. 1002.20(3)(h), F.S. Students with asthma whose parent and physician provide approval may carry a metered dose inhaler on their person while in school.	a. Develop and implement an Individualized Healthcare Plan (IHP) and Emergency Action Plan (EAP) to ensure safe use of inhaler by student.	DOH-Pinellas Pinellas County Schools (PCS)	PCS has a policy in place permitting students with approval of parents and physician to carry and self-administer inhalers while in school. Each student will have an Individualized Health Care Plan (IHCP) and Emergency Action Plan (EAP) developed.
	30. s. 1002.20(3)(i), F.S. A student who is at risk for life-threatening allergic reactions may carry an epinephrine auto-injector and self-administer while in school, school-sponsored activities, or in transit if written parental and physician authorization has been provided.	a. For students with life threatening allergies, the RN shall develop an annual IHP that includes an EAP, in cooperation with the student, parent/guardians, physician, and school staff. The IHP shall include child-specific training to protect the safety of all students from the misuse or abuse of auto-injectors. The EAP shall direct that 911 will be called immediately for an anaphylaxis event and have a plan of action for when the student is unable to perform self-administration of the epinephrine auto-injector. (Ch. 6A-6.0251, F.A.C.)	DOH-Pinellas Pinellas County Schools (PCS)	PCS has a policy in place permitting students with approval of parents and physician to carry and self-administer epinephrine auto-injector while in school. Each student will have an Individualized Health Care Plan (IHCP) and Emergency Action Plan (EAP) developed.
	31. s. 1002.20(3)(i)(2), F.S. A public school may purchase a supply of epinephrine auto-injectors from a wholesale distributor or manufacturer as defined in s. 499.003 for the epinephrine auto-	a. If the school district has chosen to maintain supplies of epinephrine auto-injectors, a standing order and written protocol has been developed by a licensed physician and is available at all schools where the	DOH-Pinellas Pinellas County Schools (PCS)	Currently the school district has chosen not to maintain supplies of epinephrine auto-injectors.

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	injectors at fair-market, free, or reduced prices for use in the event a student has an anaphylactic reaction. The epinephrine auto-injectors must be maintained in a secure location on the public school's premises. The participating school district shall adopt a protocol developed by a licensed physician for the administration by school personnel who are trained to recognize an anaphylactic reaction and to administer an epinephrine auto-injection.	epinephrine auto-injectors are stocked.		
	32. s. 381.88, F.S. Educational training programs required by this section must be conducted by a nationally recognized organization experienced in training laypersons in emergency health treatment or an entity or individual approved by the department. The curriculum must include at a minimum: (a) Recognition of the symptoms of systemic reactions to food, insect stings, and other allergens; and (b) The proper administration of an epinephrine auto-injector.	a. Ensure that school staff that are designated by the principal (in addition to school health staff in the school clinic) to administer stock epinephrine auto-injectors (not prescribed to an individual student) are trained by a nationally recognized organization experienced in training laypersons in emergency health treatment or an entity approved by the Department of Health.	DOH-Pinellas Pinellas County Schools (PCS)	Currently the school district has chosen not to maintain supplies of epinephrine auto-injectors.

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	<p>33. s. 1002.20(3)(j), F.S. Students with diabetes that have physician and parental approval may carry their diabetic supplies and equipment and self-manage their diabetes while enroute to and from school (bus), in school or at school sponsored activities. The written authorization shall identify the diabetic supplies, equipment and activities the student is capable of performing without assistance for diabetic self-management, including hypoglycemia and hyperglycemia.</p>	<p>a. Maintain a copy of the current physician's diabetes medical management plan, and develop and implement an IHP and ECP to ensure safe self-management of diabetes pursuant to Ch. 6A-6.0253, F.A.C.</p>	<p>DOH-Pinellas Pinellas County Schools (PCS)</p>	<p>PCS policy permits students with approval of parents and physician to carry and self-administer glucose testing with glucometer, and administration of insulin while in school. Each student will have an Individualized Health Care Plan (IHCP) and Emergency Action Plan (EAP) developed.</p>
	<p>34. s. 1002.20(3)(k), F.S. A student who has experienced or is at risk for pancreatic insufficiency or who has been diagnosed as having cystic fibrosis may carry and self-administer a prescribed pancreatic enzyme supplement while en-route to and from school (bus), in school or at school sponsored activities if the school has been provided with authorization from the student's parent and prescribing practitioner.</p>	<p>a. Develop and implement an IHP and ECP for management of the conditions requiring pancreatic enzyme supplements and to ensure that the student carries and self-administers such supplements as prescribed by the physician pursuant to Ch. 6A-6.0252, F.A.C.</p>	<p>DOH-Pinellas Pinellas County Schools (PCS)</p>	<p>PCS policy permits students with approval of parents and physician to carry and self-administer prescribed pancreatic enzyme while in school. Each student will have an Individualized Health Care Plan (IHCP) and Emergency Action Plan (EAP) developed.</p>

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I.	35. s. 1006.062(4), F.S. Nonmedical assistive personnel shall be allowed to perform health-related services upon successful completion of child specific training by a registered nurse or advanced registered nurse practitioner, physician or physician assistant.	a. Document health related child-specific training by an RN for delegated staff. The delegation process shall include communication to the UAP which identifies the task or activity, the expected or desired outcome, the limits of authority, the time frame for the delegation, the nature of the supervision required, verification of delegate's understanding of assignment, verification of monitoring and supervision per Ch. 64B9-14.002(3), F.A.C. The documentation of training and competencies should be signed and dated by the RN and the trainee.	DOH-Pinellas Pinellas County Schools (PCS)	All training of nonmedical assistive personnel to perform health related services is documented and maintained by school nurse on the designated form.
		b. Use of nonmedical assistive personnel shall be consistent with delegation practices per Ch. 64B9-14, F.A.C. and per the Technical Assistance Guidelines - The Role of the Professional School Nurse in the Delegation of Care in Florida Schools (Rev. 2010).	DOH-Pinellas Pinellas County Schools (PCS)	Delegation is used by the registered professional school nurse to allow unlicensed assistive personnel (UAP) to provide standardized routine health services under the supervision of the nurse, as permitted by the state Florida Nurse Practice Act and supported by the nurses clinical judgment, that the UAP is appropriate, has received training, is competent and safe.

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PART II: COMPREHENSIVE SCHOOL HEALTH SERVICES (CSHSP)

II.	1. s. 381.0057(6), F.S. The services provided by a comprehensive school health program must focus attention on promoting the health of students, reducing risk-taking behavior, and reducing teen pregnancy. Services provided under this section are in addition to the services provided under s. 381.0056, F.S. and are intended to supplement, rather than supplant, those services.	a. Use annual schedule C funding allocations (General Appropriations Act) provided to designated county health departments (local Department of Health) for comprehensive school health programs that provided basic school health services as specified in Part I of this plan and promote student health, reduce risk-taking behaviors, and reduce teen pregnancy.	DOH-Pinellas	CSHSP funding is used to provide medical staff and services to designated schools in Pinellas County.
II.	2. s. 381.0057(6), F.S. Promoting the health of students.	a. Provide in-depth health management, interventions and follow-up through the increased use of professional school nurse staff.	DOH-Pinellas	All CSHSP schools have daily health room services administered by Health Support Technicians (HSTs) under the supervision of school Registered Nurses. A nurse that is shared between the high school, middle school and elementary school. There is A HST assigned to each CSHSP school. The RN provides clinical supervision of the HSTs.
		b. Provide health activities that promote healthy living in each school.	DOH-Pinellas	Nurses are involved in a variety of nutrition, physical activity and promotional activities: attending and participating in SAC meetings quarterly, displaying informational bulletin boards and posters, writing articles for school news quarterly, conducting health promotion to staff and working with the school Wellness Champions.
		c. Provide health education classes.	DOH-Pinellas	Nurses establish objectives and plans for grade appropriate teachings at the beginning of the school year. Classroom teaching and/or one on one interventions are also done on a needs basis throughout the year.
II.	3. s. 381.0057(6), F.S. Reducing risk-taking behavior.	a. Provide or coordinate counseling and referrals to decrease substance abuse.	DOH-Pinellas	Student referrals are made to the RNs from various staff; HSTs, School Resource Officers (SROs), administrators, faculty and parents. RNs will evaluate, counsel and if necessary refer students to the appropriate referral sources.
		b. Provide or coordinate counseling and referrals to decrease the incidence of suicide attempts.	DOH-Pinellas	Nurses gather and share referral sources from a variety of sources: the Clinical Services Team and PCS Health Services Staff meetings and minutes, and have access to the current Healthy Start Resource Manual. They can refer students to the school psychologist, SW or SRO's (who can Baker Act if

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				needed). They can also access referrals by using Pinellas County's 211 system as available.
		c. Provide or coordinate health education classes to reduce the incidence of substance abuse, suicide attempts and other high risk behaviors.	DOH-Pinellas	Nurses arrange for DOH-Pinellas Health professional staff and/or community organizations to speak at their schools on a variety of topics including substance abuse, HIV/STD, pregnancy prevention, violence prevention and suicide.
II.	4. s. 381.0057(6), F.S. Reducing teenage pregnancy.	a. Identify and provide interventions for students at risk for early parenthood.	DOH-Pinellas	The nurse has access to HMS records for any female students having a clinic visit for birth control, negative pregnancy tests and positive pregnancy tests. The nurse will follow up on those students to ensure continuation of care. The nurse will also coordinate with the PCS Teen Parent Program (TPP) to ensure continuation of care for those students who have delivered.
		b. Provide counseling and education of teens to prevent and reduce involvement in sexual activity.	DOH-Pinellas	The nurses will counsel and educate students on abstinence and STD/HIV prevention. They can also arrange for DOH-Pinellas Health professional staff to speak at their schools.
		c. Collaborate with interagency initiatives to prevent and reduce teen pregnancy.	DOH-Pinellas	Teens are referred to DOH-Pinellas clinics, the Community Health Centers, their private providers and Planned Parenthood. Those who have delivered or experienced a pregnancy loss can be referred to Healthy Start (HS) or Healthy Families Pinellas (HFP) for care coordination services.
		d. Facilitate the return to school after delivery and provide interventions to decrease repeat pregnancy.	DOH-Pinellas	Nurses track pregnant and parenting students at least monthly and will coordinate with PCS TPP Social Worker to ensure school or alternative setting attendance requirements. Students not in compliance (drop-outs) will be referred to HS or HFP or the PCS TPP.
		e. Refer all pregnant students who become known to staff for prenatal care and Healthy Start services, in accordance with s.743.065, F.S.	DOH-Pinellas	Pregnant students who become known to school health staff are referred to Healthy Start and WIC. Those students who have delivered or experienced a pregnancy loss are referred to Healthy Start (HS) or Healthy Families Pinellas (HFP) for care coordination services.

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II.	5. s. 381.0057(5), F.S. A parent may, by written request, exempt a child from all or certain services provided by a school health services program described in subsection (3).	a. Provide a description of the mechanism for parental exemption of the child from all or certain services and describe the process of informing parents of this right.	DOH-Pinellas	Parents/guardians written exemptions from services are given to the school nurses for follow-up and for compiling the Annual Report, and then placed in the CUM record.

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PART III: HEALTH SERVICES FOR FULL SERVICE SCHOOLS (FSS)

III.	1. s. 402.3026(1), F.S. The State Board of Education and the Department of Health shall jointly establish full-service schools (FSS) to serve students from schools that have a student population at high risk of needing medical and social services.	a. Designate full service schools based on demographic evaluations.	DOH-Pinellas Pinellas County Schools (PCS)	DOH-Pinellas and the PCS meet annually to plan, coordinate and discuss the Full School Health Services (FSS) program to assure compliance with the demographic evaluations.
		b. Schedule C funding allocations (General Appropriations Act) provided to county health departments will be used to provide basic and specialized services in full service schools.	DOH-Pinellas Pinellas County Schools (PCS)	DOH-Pinellas contracts with PCS for portion of the Full Service Schools and provide funding from schedule C to PCS for Full Services Schools.
III.	2. s. 402.3026(1), F.S. The full-service schools must integrate the services of the Department of Health that are critical to the continuity-of-care process.	a. Local Departments of Health and school districts will plan and coordinate FSS program services.	DOH-Pinellas Pinellas County Schools (PCS)	DOH-Pinellas and the PCS meets annually to plan, coordinate and implement the FSS program to assure integration of services critical for continuance of care.
III.	3. s. 402.3026(1), F.S. The Department of Health (DOH) shall provide services to these high-risk students through facilities established within the grounds of the school.	a. DOH professionals shall provide specialized services as an extension of the educational environment that may include: nutritional services, basic medical services, aid to dependent children, parenting skills, counseling for abused children, counseling for children at high risk for delinquent behavior and their parents, and adult education.	DOH-Pinellas Pinellas County Schools (PCS)	Many of the specialized services are currently being provided. DOH-Pinellas and PCS will continue to add more of these services each year as resources become available. DOH-Pinellas will conduct biannual audits to confirm current services and coding by DAU number.
		b. Develop local agreements with providers and/or partners for in-kind health and social services on school grounds.	DOH-Pinellas Pinellas County Schools (PCS)	PCS maintains agreements with community providers, and sends copies to DOH-Pinellas. The type and value of in-kind services will be estimated and provided to the DOH-Pinellas for the annual report.

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PART IV: OTHER REQUIREMENTS

IV.	<p>1. s. 381.0059, F.S. Pursuant to the provisions of chapter 435, any person who provides services under a school health services plan pursuant to s. 381.0056, F.S. must meet level 2 screening requirements as described in s. 435.04, F.S. A person may satisfy the requirements of this subsection by submitting proof of compliance with the requirements of level 2 screening conducted within 12 months before the date that person initially provides services under a school health services plan.</p>	<p>a. Collaborate with school district to ensure district background screening policies per s. 1012.465, F.S., do not result in duplicate or conflicting background screening requirements for staff providing school health services.</p>	<p>DOH-Pinellas Pinellas County Schools (PCS)</p>	<p>As per PCS Board policy all personnel that provide services to students in PCS must provide evidence of Level 2 screening from Department of Health, other Florida school district, or other appropriate and recognized agency prior to providing services to any student in PCS.</p>
IV.	<p>2. s. 381.0056(4)(a)(19), F.S. Immediate notification to a student's parent, guardian, or caregiver if the student is removed from school, school transportation, or a school-sponsored activity and taken to a receiving facility for an involuntary examination pursuant to s. 394.463, including the requirements established under ss. 1002.20(3), F.S. and 1002.33(9), F.S., as applicable.</p>	<p>The school health services plan shall include policies and procedures for implementing the requirements of: s. 381.0056(4)(a)(19), F.S., s. 1002.20(3), F.S., and s. 1002.33(9), F.S. that must be followed when a student is removed for involuntary examination.</p>	<p>DOH-Pinellas Pinellas County Schools (PCS)</p>	<p>The Principal or designee notifies the parent, guardian, or health care proxy via phone when a child is removed from school, school transportation or a school sponsored activity for involuntary examination. Notifications will include the name and location of where the student was transported. Notification to the parent, guardian, or health care proxy may be delayed in the event of emergency medical treatment needed by the student.</p>